

Associate, Data & Analytics

As the associate, Data & Analytics, you are responsible for assisting the Manager in the design and successful implementation of core enterprise data infrastructure.

Reports to: Vice-President, Web & Information Technology

Core Responsibilities:

- Contribute to data warehouse design & implementation.
- Contribute to the design and development of reports & dashboards.
- Collaborate with internal stakeholders and customers in gathering requirements and implementing best in class solutions
- Maintain and enhance data operations and availability
- Build integrations between enterprise data systems
- Ensure data quality and correctness
- Continually innovate to add value, optimize processes, tools and technologies

Commitment:

- 3-5 hours per week on average; minimum 1 year of commitment overall
- Mandatory attendance at quarterly management meetings
- Mandatory attendance at Start Proud events and initiatives throughout the year
- Attendance at cross-functional events and team meetings

Ideal candidate:

- Experienced with Spreadsheets
- Knowledge of SQL databases
- Knowledge of Python
- Knowledge of Power BI or Tableau

- Passionate toward the LGBTQ+ community; can provide insight on the challenges and opportunities that the community is facing collectively as one
- Highly motivated individual can work efficiently with minimum supervision; not afraid of speak of your own mind, entrepreneurship spirit preferred

Benefits:

An opportunity to give back to the LGBTQ+ community
Experience working at an established national non-profit
Ongoing professional development and training opportunities
Potential for letters of recommendation and references
Opportunity to work and network with various industry leaders

About Start Proud

Start Proud makes the student communities we serve as a clear focus of what we do. We produce initiatives that provide career and professional development support to lesbian, gay, bisexual, transgender, queer, and other sexual minority (LGBTQ+) students in Canada while building a national network of like-minded professionals to promote a workplace culture that is more diverse and inclusive.

Valuing Diversity & Inclusion

At Start Proud, we are committed to fostering an inclusive, accessible environment, where all of our volunteers feel valued, respected, and supported. We are dedicated to building a workforce that reflects the diversity of our communities in which we live and serve. We encourage everyone to apply, including people from underrepresented groups who self-identify as transgender, non-binary, Indigenous, persons of colour, and persons with disabilities etc.

TO APPLY

Email a cover letter and resume as attachments to human.resources@startproud.org with the position title in the subject line.