

Associate, Content Development

As Associate, Content Development your role is to develop Out West's program to ensure that it stays relevant and interesting to our student delegates.

Core Responsibilities

- Responsible for developing interesting and topical content for conference workshops and panel discussions
- Responsible for booking moderators, speakers and panelists to participate in conference programming
- Responsible for relaying any moderator, panelist and speaker requests to the Associate, Logistics as they relate to workshops and panel discussions.
- Work with the Out West Team to find new and innovative ways to develop conference content

Commitment

- ~5-10 hours per week
- Mandatory attendance at quarterly management meetings
- Mandatory attendance at Start Proud events and initiatives throughout the year

Reports to

VP, Out West Conference