

## **Vice President, Law Conference**

As the Vice President, Law Conference you are responsible for the successful planning and execution of Start Proud's newest Flagship event. You will work closely with Executive Vice President to ensure all aspects of the Law Conference are successful for participants and sponsors.

### **Core Responsibilities**

- Manage the execution of all aspects of the Law Conference
- Be the voice for the legal community to ensure the conference is tailored to their unique needs.
- Manage and coach your team of associates to ensure they are able to succeed and grow in their roles.
- Work collaboratively across the organization with the Marketing, Sponsorship, Web, and Executive teams to execute on the conference plan.

### **Commitment**

- ~10-15 hours per from October-March & 20+ in May
- Mandatory attendance at monthly and quarterly management meetings
- Mandatory attendance at Start Proud events and initiatives throughout the year.
- Frequent attendance at other team meetings to represent the Law Conference

### **Reports to**

- Executive Vice President

### **Direct Reports**

- Associate, Logistics
- Associate, Program
- Associate, Moot Court Competition