

## **Vice President, Leaders To Be Proud Of**

As the Vice President of the Leaders To Be Proud of Awards you are responsible for the successful planning and execution of Start Proud's annual awards ceremony that recognizes leaders in the LGBTQ community.

### **Core Responsibilities**

- Work with our presenting sponsor to organize all aspects of the event.
- Collaborate with the Board of Directors and our corporate sponsor to identify potential award winners.
- Liaise with the selection committee to determine the final winner.
- Collaborate with the VPs responsible for Marketing, Sponsorship, and Web, as necessary to secure nominations and organize the event.
- In collaboration with your associates and the presenting sponsor, plan an elegant and sophisticated reception for the presentation of the awards.
- Work to increase the visibility and prestige of the Awards and Reception.

### **Commitment**

- ~10-15 hours per week. Increased work will be necessary leading up to the reception, potentially approaching 25 hours per week in the two weeks prior.
- Mandatory attendance at monthly and quarterly management meetings
- Mandatory attendance at Start Proud events and initiatives throughout the year.

### **Reports to**

- Executive Vice President

### **Direct Reports**

- Associate, Logistics
- Associate, Communications