

Associate, Start Proud Websites

As the Associate, Start Proud Websites you are responsible for processing change requests from the businesses for our two main conferences, Venture Out and Out On Bay Street. You will have an eye for design and the user experiences and interfaces of the websites to ensure they are useful and productive at achieving their goal.

Core Responsibilities

- Make changes to our WordPress based websites according to business requirements provided by the Manager, Website Change Management
- Follow change management and brand guidelines to ensure we maintain consistency in our public facing websites.

Commitment

- ~5-10 hours per week.
- Mandatory attendance at quarterly management meetings
- Mandatory attendance at Start Proud events and initiatives throughout the year.

Reports to

- Manager, Website Change Management